



## Public Comment Rules

The purpose of public comments is to allow residents of Stonecrest or other members of the public to voice their city related concerns, requests, and opinions. The Public Comments portion of meetings is reserved exclusively for comments from the public, and not for immediate reply. Audience members shall respect the rights of the speakers to be heard and be aware that Stonecrest's "Decorum Rules for Public Meetings" are still in effect during public comments.

Decorum. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with the rules of decorum that are established for Councilmembers. Individuals violating any rules of the City Council may be ruled out of order by the Mayor. An individual violating the rules of decorum may be removed from the meeting at the direction of the Mayor.

In order to respect the rights of all citizens, the following rules will control the public comments portion of Stonecrest's meetings:

1. Handouts and displays should be approved by the City Clerk prior to the meeting.
2. Prior to speaking, each speaker will complete a speaker card and present it to the clerk before the beginning of the public comment portion of the meeting. The public comments portion of the meeting will last 30 minutes, and speaker cards will be accepted on a first come, first-served basis.
3. Each speaker will be allotted two (2) minutes to speak, and will identify themselves by name, address and, if applicable, their organization, before beginning their presentation.
4. In order to respect the time of each speaker and the rights of all citizens who wish to speak, neither the Mayor nor any Council member, nor any city of Stonecrest staff, shall cut a speaker's time by engaging in dialogue, answering questions, or responding to individual issues, concerns or questions raised by the speaker.
5. Only after all speakers have been heard, and the public comments portion of the meeting has been closed, will the Mayor and Council be able to address any concerns raised by speakers.
6. Any member of the public who does not get an opportunity to speak will be allowed to speak first at a subsequent meeting, and the clerk will hold their speaker card until the date they choose to return.
7. Please initial the 'Acknowledgement of Rules' below confirming your understanding and adherence to these rules.

Acknowledgement of Rules: \_\_\_\_\_

## Public Comment Card

Date: \_\_\_\_\_  
MM/DD/YYYY

### Comment Card Instructions:

1. Complete the card including the Agenda Item, Zoning Case Number, your name, address and phone number.
2. Submit the card to the City Clerk prior to the start of the meeting.
3. When your name is called, approach the podium and speak directly into the microphone stating your name and address for the record. Public comments are limited to 2 minutes

Agenda Item/Zoning Case#: \_\_\_\_\_

☐ SUPPORT

☐ OPPOSE

Question/Comment: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ District#: \_\_\_\_\_

I am a Stonecrest resident	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I am a Stonecrest business owner	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Note:** Within the (2) years immediately preceding the filing of this zoning petition have you as the applicant or opponent for the rezoning petition, or an attorney or agent of the applicant or opponent for the rezoning petition made any campaign contributions aggregating \$250.00 or more or made gifts having an aggregate value of \$250.00 to the Mayor or any member of the City Council. **Check what may apply:** Yes ☐ No ☐