



Permit Submittal Requirement: Accessory Structures*

**Not required if under 120 ft²*

Required Documents:

1. A completed Building Permit Application.
2. A site plan (may use a plat of survey showing the proposed location of the accessory structure, the footprint of the structure in width and length, distances from side and rear property lines and the distance from the primary structure.
3. A drawing of the proposed structure indicating anchoring, wall, and roof construction details and height of structure measured from grade.
4. A copy of the contractor's business license issued in the State of Georgia (if the homeowner proposes to complete the work, a completed homeowner's affidavit will be required).

Required Inspections:

1. Foundation inspection: Footing width and depth verified (if a concrete slab is proposed to anchor the structure thereto, if auger) to accommodate the required depth of required anchor bolts, verification of proposed approved location of the structure. **If auger anchors are proposed this inspection will not be required.**
2. Final inspection: Verification of the structures approved proposed location, approved construction per drawings (if auger anchors are proposed this will be verified at this time).

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