

CITY OF STONECREST, GEORGIA

Honorable Mayor Jason Lary, Sr.

Council Member Jimmy Clanton, Jr. – District 1

Council Member Rob Turner- District 2

Council Member Jazzmin Cobble – District 3

Council Member George Turner- District 4

Vacant – District 5

BUDGET WORKSHOP

November 25, 2019 2:00 p.m. 3120 Stonecrest Blvd. Suite 190 Stonecrest, Georgia

- I. CALL TO ORDER: Mayor Jason Lary
- II. AGENDA ITEMS:
 - 1. FY 2020- Budget- Presentation and Discussion
- III. ADJOURNMENT

<u>Americans with Disabilities Act</u>

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Megan Reid, as soon as possible, preferably 2 days before the activity or event.



Budget Workshop AGENDA ITEM

SUBJECT: Proposed FY 2020 Budget								
()	ORDINANCE	()	POLICY	()	STATUS REPORT			
(X)	DISCUSSION ONLY	()	RESOLUTION	()	OTHER			
Date Submitted: 11/22/2019 Council Meeting: 12/09/2019								
SUBMITTED BY: City Manager								
PURPOSE: Transmitted herein is the Proposed FY 2020 Budget. This document is a statement of policy and planning which defines the level of services and activities for the upcoming year. In developing this proposed budget, requests were received and reviewed from all departments. The combined general, hotel/motel and SPLOST fund budgets total \$17.36 million, which represent a decrease of \$2.6 million or 13% from the FY 2019 amended budget.								
HISTORY:								
FACTS AND ISSUES: Public Hearing on December 2, 2019.								
OPT]	IONS:							

RECOMMENDED ACTION: Consideration for adoption set for December 9, 2019

November 20, 2019

To the Honorable Mayor and City Council:

Transmitted herein is the Proposed FY 2020 Budget. This document is a statement of policy and planning which defines the level of services and activities for the upcoming year. In developing this proposed budget, requests were received and reviewed from all departments.

The combined general, hotel/motel and SPLOST fund budgets total \$17.36 million, which represent a decrease of \$2.6 million or 13% from the FY 2019 amended budget.

BUDGET HIGHLIGHTS

Personnel

No new positions are recommended in this proposed budget. A modest cost of living increase is included for employees under the Jacobs contract

Capital

Funding for park upgrades and infrastructure (\$520 thousand) Funding for park purchases (\$300 thousand) Continued funding for resurfacing and infrastructure (\$4.2 million) Funding for facility upgrades (1.6 million)

Revenue

The City's revenues will increase in several areas for FY 2020. Insurance Premium Taxes were collected at a rate that was 25% higher than expected in 2019. This should continue in 2020. The City began receiving Title Ad Valorem Taxes in FY 2019. This new revenue source should produce over \$200,000 in 2019 and over \$700,000 in FY 2020.

FINANCIAL ASSESSMENT

The City of Stonecrest is developing and maintaining a strong financial position through conservative financial management and adherence to fiscal policies.

Fund Balances

One measure of a city's financial strength is the level of its fund balances (i.e., revenues in excess of expenditures). The City's estimated unreserved fund balance in the General Fund will approximate \$1.6 million as of December 31, 2019 this balance represents 16% of FY 2019 total General Fund revenue.

Intergovernmental Activity

In FY 2019, the City was awarded \$536 thousand in LMIG funds from the Georgia Department of Transportation. These Funds were used to resurface several streets in the City.

Splost

As part of a general election, Dekalb County voters approved a special one percent sales and use tax, The City began receiving SPLOST funds on January 1, 2018. The SPLOST will continue for six years. As part of the referendum, all projects may be financed with bond proceeds not to exceed \$25 million. The City of Stonecrest's total portion of the SPLOST is projected to be \$47 million. As of October, the City has spent \$2.47 million of those funds for transportation projects in FY 2019.

Conclusion

As the City of Stonecrest plans for its third year it is important to note that there are no increases in fees are included in this budget. This Budget does contain a modest cost of living raise for all employees. In summary, I believe this document represents a conservative fiscal plan for the upcoming year. Your review and consideration is encouraged.

Respectfully submitted,

Julian & Graham

Julian L. Jackson, Interim City Manager

GENERAL FUND REVENUES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
31315 TITLE AD VALOREM TAX	0	152,911	750,000	750,000
31371 ATL GAS LIGHT (SOUTHERN CO.)	300,000			
31372 SSEMC	400,000	COST NUMBER OF STREET		
31373 COMCAST	554,000			
31374 AT&T	145,400			
31375 GEORGIA POWER		*		5.01
	755,000			
34200 ALCOHOLIC BEVERAGE EXCISE TAX 34300 LOCAL OPTION MIXED DRINK	117,000			962 TVEL 1 CONT.
	3,000			1/5
39100 PEN & INT ON DELINQ TAX	1,000			
31620 INSURANCE PREMIUM TAX	3,000,000			
31630 FINANCIAL INSTITUTIONS TAXES	5,000			
32110 ALCOHOLIC BEVERAGES CURRENT YR	75,000			
32111 ALCOHOLIC BEVERAGES FUTURE	4 200 000	6,050		
32120 GEN BUSINESS LICENSE CURRENT Y	1,200,000	1,554,921	150	
32121 GEN BUSINESS LICENSE FUTURE	1 450 000			
32200 BUILDING PERMITS	1,150,000	790,225		
32202 DEVELOPMENT PERMITS	150,000			
32205 ZONING APPLICATIONS	10,000			
33430 STATE GRANT CAPITAL-LMIG DIRECT	0			· ·
34119 OTHER FEES	0	1,621		
34120 FILM PERMITTING	7,500			
34930 BAD CHECK FEES	2,500			
35100 COURT	12,000			
37100 GENERAL CONTRIBUTION	0	875		
39120 TRANSFER FROM HOTEL	360,000			
39123 TRANSFER FROM MILLAGE FOR PARKS	500,000			
39122 TRANSFER FROM RENTAL CAR	1,000			
39124 PARKS & RECREATION FEES	20,000			20.00
39125 TRANSFER FROM MILLAGE FOR P/W	400,000	0	0	0
TOTAL General Fund Revenues	\$9,168,400	\$9,416,452	\$10,460,900	\$10,460,900
HOTEL/MOTEL FUND REVENUES				
31410 HOTEL/MOTEL EXCISE TAX	0	481,635	600,000	600,000
	·	.0.,000	000,000	333,333
Total Hotel/Motel Fund Revenues	\$0	\$481,635	\$600,000	\$600,000
RENTAL MOTOR VEHICLE FUND REVENUES				
31440 RENTAL CAR EXCISE TAX	0	3,764	3,800	3,800
		5,1.5.	-,	-,
Total Rental Motor Vehicle fund Revenues	\$0	\$3,764	\$3,800	\$3,800
300 SPLOST FUND REVENUES				
30100 FUND BALANCE	0	0	0	0
33100 SPLOST	0			
360 INTEREST EARNED	0			
	· ·	. 5, . 52	20,000	_3,000
Total Splost Fund Revenues	\$0	\$5,374,202	\$6,320,000	\$6,320,000
Total All Funds	\$9,168,400	\$15,276,053	\$17,384,700	\$17,384,700

GENERAL FUND EXPENDITURES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
05110 CITY COUNCIL				
51110 REGULAR SALARIES	95,000	55,417	95,000	95,000
51200 FICA/MEDICARE	8,000	4,239	8,000	8,000
51210 GROUP INSURANCE	3,000	0	3,000	3,000
51240 RETIREMENT	3,000	0	3,000	3,000
51270 WORKERS COMP	2,000	0	2,000	2,000
52105 UNIFORMS	1,000	178	1,000	1,000
52120 PROFESSIONAL SERVICES	20,000	12,982	20,000	20,000
52350 TRAVEL EXPENSE	0	23,003	25,000	25,000
52359 MAYOR TRAVEL EXPENSES	8,000	9,830	12,000	12,000
52370 EDUCATION & TRAINING	15,000	9,132	15,000	15,000
52378 COUNCIL EDUCATION & TRAINING	0	0	0	0
53100 OPERATING SUPPLIES	6,000	2,077	6,000	6,000
53160 MAYOR EXPENSE	0	0	0	0
53165 COUNCIL EXPENSE	0	0	0	0
53168 COUNCIL ALLOWANCES	15,000	12,745	15,000	15,000
53169 MAYOR ALLOWANCES	5,000	5,916	7,000	7,000
53170 COMMITTEE SUPPORT	2,500	0	6,700	6,700
53178 COUNCIL INITIATIVES	6,000	4,288	6,000	6,000
Total City Council	189,500	139,807	224,700	224,700
05130 CITY MANAGER				
52121 CONTRACTUAL SVCS JACOBS	199,000			
52350 TRAVEL EXPENSE	500			
52360 DUES & FEES	500			
52370 EDUCATION & TRAINING	1,000			
53100 OPERATING SUPPLIES	1,000			
Total City Manager	202,000	165,434	211,950	211,950
05131 CITY CLERK			_	
52112 ELECTIONS	50,000			
52121 CONTRACTUAL SVCS JACOBS	123,000			
52135 SOFTWARE/SERVICE CONTRACTS	5,000			
52330 ADVERTISING	5,000			
52350 TRAVEL EXPENSE	250			
52360 DUES & FEES	400			
52370 EDUCATION & TRAINING	1,000			
53100 OPERATING SUPPLIES	1,000			
53101 POSTAGE	(1000		
54240 COMPUTER/SOFTWARE	15,000			
Total City Clerk	200,650	114,444	160,000	160,000
05135 PUBLIC WORKS	45.000		45.000	45.000
51300 TECHNICAL SERVICES	15,000			
52120 PROFESSIONAL SERVICES	579,000			
52121 CONTRACTUAL SVCS JACOBS	305,000			
52330 ADVERTISING	6,000			
52350 TRAVEL EXPENSE	4,000			
52360 DUES & FEES	4,250			
52370 EDUCATION & TRAINING	4,750			
53100 OPERATING SUPPLIES	4,250			
54140 TRANS INFRASTRUCTURE LMIG	(5
Total Public Works	922,250	800,832	1,346,250	1,346,250

GENERAL FUND EXPENDITURES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
05136 PUBLIC SAFETY				
52120 PROFESSIONAL SERVICES	24,000	0	24,000	24,000
52370 EDUCATION & TRAINING	500	0	500	500
53100 OPERATING SUPPLIES	500	0	500	500
Total Public Safety	25,000	0	25,000	25,000
05151 FINANCE ADMINISTRATION				
52110 AUDIT SERVICES	60,000	44,420	60,000	60,000
52120 PROFESSIONAL SERVICES	120,000	42,831	120,000	120,000
52121 CONTRACTUAL SVCS JACOBS	385,000	320,001	404,250	404,250
52135 SOFTWARE/SERVICE CONTRACTS	20,000	2,670	20,000	20,000
52350 TRAVEL EXPENSE	2,000	787	2,000	2,000
52360 DUES & FEES	1,500	628	1,500	1,500
52370 EDUCATION & TRAINING	3,000			3,000
53100 OPERATING SUPPLIES	500			
54240 COMPUTER/SOFTWARE	25,000			7/
Total Finance Administration	617,000	417,697	636,250	636,250
05153 LEGAL SERVICES DEPARTMENT				
52120 PROFESSIONAL SERVICES	20,000	0	20,000	20,000
52122 ATTORNEY FEES/CITY ATTORNEY	300,000	370,116	550,000	550,000
52130 ATTORNEY FEES/OTHER	50,000	67,436	50,000	50,000
Total Legal Services Department	370,000	437,552	620,000	620,000
05155 ECONOMIC DEVELOPMENT				
34120 FILM PERMITTING	5,000	0	20,000	20,000
52120 PROFESSIONAL SERVICES	50,000	48,928	50,000	50,000
52121 CONTRACTUAL SVCS JACOBS	128,000	106,667		10.000 H-000 D-000
52132 MARKETING	15,000			*
52360 DUES & FEES	2,000			
52370 EDUCATION & TRAINING	2,500			10,000
52371 DEVELOPMENT AUTHORITY	12,000			15,000
52372 LEGAL SVCS (DEVELOPMENT AUTH)	10,000			
52373 ECONOMIC DEVELOPMENT PLAN	100,000			
53100 OPERATING SUPPLIES	500			
Total Economic Development	325,000	174,845	440,000	373,900
05156 FACILITIES & BLDG/ CITY HALL			_	_
51300 TECHNICAL SERVICES	25,000			
52120 PROFESSIONAL SERVICES	1,000			
52200 REPAIRS & MAINTENANCE	2,500			
52210 SANITATION (RECYCLE/SHRED)	2,000			
52301 REAL ESTATE RENTS/LEASES	205,000			
53102 PEST CONTROL	1,500			
53123 ELECTRICITY 53161 SMALL FOLLOMENT	30,000			
53161 SMALL EQUIPMENT 54130 BUILDINGS & IMPROVEMENTS	2,500			
54230 FURNITURE AND FIXTURES	20,000			A MODEL TO THE PARTY OF THE PAR
54250 OTHER EQUIPMENT	10,000			
Total Facilities & Bldg/ City Hall	2,500 302,000		•	
Total Labilities & Didg/ Oity Hall	302,000	200,001	332,000	332,000

GENERAL FUND EXPENDITURES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
05157 COMMUNICATIONS				
52120 PROFESSIONAL SERVICES	25,000	10,056	28,000	20 000
52121 CONTRACTUAL SVCS JACOBS	325,000			28,000 341,250
52340 PRINTING	525,000	73	500	500
52370 EDUCATION & TRAINING	1,500		1,800	1,800
53100 OPERATING SUPPLIES	1,000		1,000	1,000
53161 SMALL EQUIPMENT	5,000		5,000	5,000
54250 OTHER EQUIPMENT	2,000	500 • 000 · 000 · 000	2,000	2,000
Total Communications	360,000		397,100	379,550
	000,000		551,155	0,0,000
05158 IT/GIS				
52120 PROFESSIONAL SERVICES	10,000	2000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000 - 1000	10,000	10,000
52121 CONTRACTUAL SVCS JACOBS	350,000	287,181	367,500	367,500
52135 SOFTWARE/SERVICE CONTRACTS	11,000	19,522	25,000	25,000
53100 OPERATING SUPPLIES	6,000		6,000	6,000
53161 SMALL EQUIPMENT	12,000		18,000	18,000
54240 COMPUTER/SOFTWARE	18,000		18,000	18,000
54250 OTHER EQUIPMENT	4,000		4,000	4,000
Total It/Gis	411,000	341,980	448,500	448,500
05159 GENERAL OPERATIONS				
52120 PROFESSIONAL SERVICES	15,000	0	15,000	15,000
52121 CONTRACTUAL SVCS JACOBS	105,000	86,154	111,250	111,250
52132 MARKETING	000,000	00,104	90,000	90,000
52135 SOFTWARE/SERVICE CONTRACTS	20,000	0	20,000	20,000
52200 REPAIRS & MAINTENANCE	2,000	80	2,000	2,000
52232 EQUIPMENT LEASE	20,000	22,700	25,000	25,000
52310 GENERAL LIABILITY INSURANCE	25,000	20,883	25,000	25,000
52340 PRINTING	5,000	2,309	5,000	5,000
52360 DUES & FEES	15,500	50,434	55,000	55,000
52361 BANK FEES	2,000	937	2,000	2,000
52370 EDUCATION & TRAINING	500	0	500	500
53100 OPERATING SUPPLIES	20,000	29,804	30,000	30,000
53101 POSTAGE	8,500	2,371	8,500	8,500
53103 OFFICE SUPPLIES	0	60	100	100
53105 INTERNET/PHONES	33,000	21,272	30,000	30,000
53161 SMALL EQUIPMENT	3,000	0	3,000	3,000
54230 FURNITURE AND FIXTURES	5,000	0	5,000	5,000
54231 SIGNS	2,000	. 0	2,000	2,000
54240 COMPUTER/SOFTWARE	40,000	19,530	40,000	40,000
54250 OTHER EQUIPMENT	2,500	840	2,500	2,500
Total General Operations	324,000	257,374	471,850	471,850
05160 MUNICIPAL COURT				
52120 PROFESSIONAL SERVICES	20,000	12,427	20,000	20,000
52121 CONTRACTUAL SVCS JACOBS	25,000	20,513		
52135 SOFTWARE/SERVICE CONTRACTS	2,000	20,513	26,250 2,000	26,250 2,000
52140 SOLICITOR	25,000	26,983	30,000	30,000
52150 PUBLIC DEFENDER	1,000	20,963	1,000	1,000
52160 PROBATION SERVICES	2,500	0	2,500	2,500
52170 COURT CLERK	1,000	0	1,000	1,000
52180 SECURITY	4,500	4,560	5,000	5,000
52351 ADMINISTRATION EXPENSES	3,000	2,497	3,000	3,000
52370 EDUCATION & TRAINING	4,000	675	4,000	4,000
54240 COMPUTER/SOFTWARE	2,000	724	2,000	2,000
Total Municipal Court	90,000	69,223	96,750	96,750
	30,000	00,220	30,730	30,730

GENERAL FUND EXPENDITURES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
	9			
06210 PARKS				
51300 TECHNICAL SERVICES	0		12,000	12,000
52105 UNIFORMS	1,000		4,000	4,000
52120 PROFESSIONAL SERVICES	125,000		1,030,000	600,000
52121 CONTRACTUAL SVCS JACOBS 52135 SOFTWARE/SERVICE CONTRACTS	450,000		675,000	472,500
52180 SECURITY	5,000		5,000	5,000
52200 REPAIRS & MAINTENANCE	500,000		20,640	20,640
52232 EQUIPMENT RENTAL	500,000	S - USA - • - USA - • - USA	305,000 21,150	305,000 21,150
52330 ADVERTISING	4,000	_	6,000	6,000
52360 DUES & FEES	1,000	70.50 (Contractive)	4,165	1,000
52370 EDUCATION & TRAINING	4,000		9,300	4,000
53100 OPERATING SUPPLIES	50,000		80,000	50,000
53124 UTILITIES	30,000	100000 • 0000 1000 1000 1000 1000 1000	75,000	75,000
53125 PARKS ACQUISITION	300,000	103,523	300,000	300,000
53126 SUMMER PRÓGRAMS	100,000	0	100,000	100,000
52385 CONTRACT LABOR	0		66,360	66,360
54240 COMPUTER/SOFTWARE	10,000		24,605	10,000
Total Parks	1,580,000	637,884	2,738,220	2,052,650
07210 COMMUNITY DEVELOPMENT				
52105 UNIFORMS	1,000	50	500	E00
52120 PROFFESSIONAL SERVICES	1,000		500 1,000	500 1,000
52121 CONTRACTUAL SVCS JACOBS	525,000		551,250	551,250
52135 SOFTWARE/SERVICE CONTRACTS	8,000	1 posterio	8,000	8,000
52180 SECURITY	600		3,000	3,000
52200 REPAIRS & MAINTENANCE	200		200	200
52330 ADVERTISING	26,000	23,161	20,000	20,000
52340 PRINTING	4,000		2,000	2,000
52360 DUES & FEES	200		200	200
52370 EDUCATION & TRAINING	4,000		4,000	4,000
53100 OPERATING SUPPLIES 53161 SMALL EQUIPMENT	2,000		2,000	2,000
54240 COMPUTER/SOFTWARE	2,000		2,000	2,000
54250 OTHER EQUIPMENT	10,000 2,000		8,000 1,500	8,000
Total Community Development	585,000		603,650	1,500 603,650
rotal community bevelopment	505,000	493,732	003,030	003,030
07220 BUSINESS DEVELOPMENT				
52120 PROFESSIONAL SERVICES	1,000	197	70,000	70,000
52121 CONTRACTUAL SVCS JACOBS	112,000	90,257	117,600	117,600
52132 MARKETING	24,000	45,906	40,000	40,000
52340 PRINTING	0		1,000	1,000
52350 TRAVEL EXPENSE	2,000		30,000	30,000
53100 OPERATING SUPPLIES Total Business Development	2,500		2,500	2,500
Total Busiless Development	141,500	136,360	261,100	261,100
07330 COMMUNITY & CULTURAL AFFAIRS				
52121 CONTRACTUAL SVCS JACOBS	120,000	98,462	126,000	126,000
52135 SOFTWARE/SERVICE CONTRACTS	0	13-137 D 1 10-130-130-13	3,500	3,500
52330 ADVERTISING	2,500		25,000	25,000
52340 PRINTING	2,000		2,000	2,000
52350 TRAVEL EXPENSE	500	•	2,000	2,000
53100 OPERATING SUPPLIES	2,500		2,500	2,500
53178 COUNCIL INITIATIVES	19,500		19,500	19,500
Total Community & Cultural Affairs	147,000	110,125	180,500	180,500

GENERAL FUND EXPENDITURES	2019 Adopted Budget	2019 YTD 83%	2020 Department Request	2020 City Mgr. Recommended
08210 CODE ENFORCEMENT 52105 UNIFORMS	2,500	1,511	2,500	2,500
52121 CONTRACTUAL SVCS JACOBS	905,000	AL CONTRACTOR		130-01
52180 SECURITY	500		2,500	
52340 PRINTING	2,000			
52360 DUES & FEES	1,000			
52370 EDUCATION & TRAINING 53100 OPERATING SUPPLIES	2,000			
53161 SMALL EQUIPMENT	3,000 2,200			35
54250 OTHER EQUIPMENT	2,300			
Total Code Enforcement	920,500		Vacon 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	
09210 BUILDING	0.500		0.500	
52105 UNIFORMS 52120 PROFESSIONAL SERVICES	2,500 500		7. Table 1.	
52121 CONTRACTUAL SVCS JACOBS	890,000			
52135 SOFTWARE/SERVICE CONTRACTS	2,500			58
52340 PRINTING	2,000			
52360 DUES & FEES	1,000	209	1,000	
52370 EDUCATION & TRAINING	2,000		-1	1110-01-01
53100 OPERATING SUPPLIES	3,000			
54250 OTHER EQUIPMENT Total Building	2,500		,	
-	906,000			
57902 RESERVE CONTINGENCY	550,000	\$0	70,350	70,350
Total General Fund Expenditures	9,168,400	\$6,318,362	\$11,356,870	\$10,460,900
HOTEL/MOTEL EXPENDITURES				
07500 ECONOMIC DEVELOPMENT				
61100 TRANSFER TO GENERAL FUND	\$0	288,981	360,000	360,000
75400 DISCOVER DEKALB	0			
Total Hotel/Motel Fund Expenditures	0	\$481,635	\$600,000	\$600,000
RENTAL MOTOR VEHICLE FUND				
61100 TRANSFER TO GENERAL FUND	0			
Total Rental Motor Vehicle Fund Expenditures	0	\$3,764	\$3,800	\$3,800
SPLOST EXPENDITURES 52361 BANK FEES	0	212	\$0	\$0
SEGOT BANKT ELS	0	212	ΨΟ	ΨΟ
05135 PUBLIC WORKS 54140 TRANS INFRASTRUCTURE IMPROVEME	5,364,000	2,450,180	4,200,000	4,200,000
				U.S
05156 FACILITIES & BLDG/ CITY HALL 54140 TRANS INFRASTRUCTURE IMPROVEME	1,080,000	18,750	1,600,000	1,600,000
06210 PARKS ADMINISTRATION				
54140 TRANS INFRASTRUCTURE IMPROVEME	756,000	2,500	660,000	520,000
Total Splost Expenditures	7,200,000	\$2,471,642	\$6,460,000	\$6,320,000
Total Expenditures All Funds	\$16,368,400	\$9,275,403	\$18,420,670	\$17,384,700